

**Watertown Local Development Corporation
Board Meeting Minutes
Friday, July 6, 2012**

The Watertown Local Development Corporation (WLDC) held a meeting on Friday, July 6, 2012 in the board room of the WLDC, 82 Public Square, Watertown, New York 13601.

MEMBERS PRESENT – Jeffrey Graham, President; Mark Bellinger; Donald Alexander; Kenneth Mix (Designee for City Manager); Jeffrey Fallon

MEMBERS EXECUSED – Erika Flint, Dave Zembiec (Designee for Donald Alexander)

MEMBERS ABSENT – Roseanne Murphy, John Vanderloo (Designee for Roseanne Murphy)

OTHERS PRESENT – Donald W. Rutherford, CEO; Kim Taylor, Executive Assistant; Craig Fox, Reporter, Watertown Daily Times

President Graham called the adjourned meeting to order at 8:30 a.m.

President Graham read the resolution that was approved by the Board on June 27, 2012 as follows: A motion was made by Mr. Bellinger whereas the existing employment agreement between the WLDC and the JCIDA will become null and void as of July 31, 2012 pending the signature (or non-signature within 10-days) of the Governor, and the Board of the WLDC desires to continue to operate and function as an economic development agency in the City of Watertown, be it resolved that an ad-hoc committee consisting of Erika Flint, Jeff Fallon and Mark Bellinger has been formed to investigate the various issues surrounding the personnel services now provided through the JCIDA such as payroll, health insurance, retirement/pension plans and the overall comprehensive benefits package, seconded Mr. Fallon. All in favor.

The Committee met and recommends Paychex to handle the payroll, workers compensation and disability, long term disability insurance and also receive the same health benefits package through Benefit Services Group.

Mr. Bellinger stated the committee will be investigating further into retirement/pension benefits for the two employees. Mr. Bellinger indicated this will take two to three months which will be retroactive to August 1, 2012.

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A motion was made by Mr. Bellinger to approve the employment of Donald Rutherford, CEO and Kim Taylor, Executive Assistant/CFO to the Watertown Local Development Corporation in their current positions at their current salary and

vacation, personal, and sick time be carried over from the JCIDA, to offer comparable health benefits, payroll benefits, be it resolved that retirement/pension be retroactive to August 1, 2012 seconded by Mr. Fallon. All in favor. Carried.

A motion was made by Mr. Fallon to terminate the Administrative Services Agreement between the Watertown Local Development Corporation and the Jefferson County Industrial Development Agency effective July 31, 2012 in part due to the inability not to fulfill the contract, seconded by Mr. Bellinger. Mr. Alexander abstained. Carried.

Mr. Rutherford and Mrs. Taylor will have to resign from the JCIDA.

President Graham questioned who will approve vacation sheets and handle the records. Mr. Rutherford stated Ms. Taylor's vacation will be approved by him and his vacation be approved by whoever the board chooses. The Personnel Committee will approve Mr. Rutherford's vacation time.

President Graham thanked the Board for their swift action and commended the ad hoc committee for putting everything in place prior to July 31, 2012.

Mr. Rutherford thanked the Board during this difficult time and also thanked Mr. Alexander.

Mr. Mix made a motion to adjourn the meeting until Wednesday, July 11, 2012 at 7:30 a.m. to discuss Benchmark Family Services, Inc., seconded by Mr. Fallon.