

**Watertown Local Development Corporation  
Meeting Minutes  
Thursday, June 20, 2013**

The Watertown Local Development Corporation (WLDC) held its board meeting on Thursday, June 20, 2013 at 82 Public Square, Watertown, New York.

**MEMBERS PRESENT** – Jeffrey Graham, President; Kenneth Mix, Erika Flint, Mike Lumbis (Designee for Kenneth Mix), RoAnn Dermady, Jeffrey Fallon

**MEMBERS EXCUSED** – Donald Alexander, Dave Zembiec (Designee for Donald Alexander), James Mills (Designee for Jeffrey Graham)

**MEMBERS ABSENT** – Roseanne Murphy, John Vanderloo (Designee for Roseanne Murphy) James Mills (Designee for Jeffrey Graham)

**OTHERS PRESENT** – Donald Rutherford, CEO; Kim Taylor, Executive Assistant; James Heary, Legal Counsel; Craig Fox, Reporter, Watertown Daily Times

**CALL TO ORDER** - President Graham called the meeting to order at 8:31 a.m.

**I. MINUTES** – Ms. Flint made a motion to approve the minutes of May 16, 2013, seconded by Mr. Fallon. All in favor, approved.

**II. FINANCIAL REPORT** – Mr. Fallon reviewed the financial statements for the month of May. Mr. Fallon stated there was a small loss on investments; due to a timing a timing issue when certificates of deposits mature.

Mr. Rutherford reviewed the customer past due accounts.

A motion was made by Mr. Mix to approve the May financial statements, seconded by Mrs. Flint. All in favor, approved.

**III. CORRESPONDENCE** – Excellus BlueCross BlueShield has notified the WLDC of the new rates for the health insurance premium effective August 1, 2013 Mrs. Flint suggested staff inquire about a high deductible plan which benefits the employer and employee. Mrs. Taylor stated she has notified EBS to continue with the existing health plan and if any changes were to be made they would have had to be reviewed prior to the anniversary date of the plan which is August 1. The existing insurance plan will remain in effect.

**IV. COMMITTEES**

**Activity Report of CEO** – Mr. Rutherford's activity report is attached.

**V. NEW BUSINESS** – None

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**VI. OLD BUSINESS**

**Mercy Hospital Building** – President Graham stated the LDC considered helping out with the National Grid bill by being a responsible agent, however the WLDC will not be taking over or be responsible for the National Grid bill at this time. President Graham stated city staff is in contact with National Grid. National Grid has indicated the power will remain on at the Mercy Hospital building.

**CCIP Rail Siding** – Mr. Rutherford informed the board of a prospect for the CCIP who is interested in construction of a 100,000 sq. ft. warehouse facility. Mr. Rutherford stated the company would bring 100 existing jobs plus 20 new ones to the CCIP site. The company requires the use of the rail siding. The company would work with a developer to build the facility and lease it from the developer. The site consists of 11 acres in the park. Mr. Rutherford stated the company has met with four developers. Mr. Rutherford stated the he has been working on arrangements with the JCIDA and CSX to move an existing rail line at the CCIP to run along the facility. The JCIDA owns the rail siding and the rail switch is owned by CSX Corp. Mr. Rutherford stated the cost of moving the rail line and the rail switch has to be determined. Mr. Rutherford stated that if the company gets final approval from its board of directors, the building would begin in August or September.

A motion was made by Mrs. Flint authorizing the CEO to work with CSX Corp. to work on a design phase for the rail siding for Lots 9, 10, 11 at the City Center Industrial Park, seconded by Mr. Fallon. All in favor, approved.

**Franklin Building** – Mr. Rutherford stated that Chris Clark, Broker for Pyramid Company has been working with Prometic, Inc. Prometic is interested in the interior space at the Franklin Building. The company would require building out which would be incorporated in the lease agreement.

President Graham requested the signage on the Franklin Street storefronts be taken down. Mr. Rutherford stated he will contact Neighbors of Watertown and request the signage to be removed.

**VI. NEXT MEETING** – The next meeting will be held on August 15, 2013 at 8:30 a.m.

**VII. ADJOURNMENT** – A motion was made by Mr. Fallon to adjourn the meeting, seconded by Mrs. Flint. All in favor, approved. The meeting adjourned at 9:07 a.m.